
**MICROSS COMPONENTS
WEBSITE PRIVACY POLICY**

Micross Components understands that your privacy is important to you and that you care about how your personal data is used and shared online. We are dedicated to safeguarding and preserving your privacy when visiting our site or communicating electronically with us.

Please read this Privacy Policy carefully and ensure that you understand it. Your acceptance of our Privacy Policy is deemed to occur upon your first use of our Site. If you do not accept and agree with this Privacy Policy, you must stop using Our Site immediately.

1. What Does This Policy Cover?

This Privacy Policy applies only to your use of our Site.

2. What Data Do We Collect?

Depending upon your use of Our Site, We may collect some or all of the following personal and non-personal data (please also see section 12 on Our use of Cookies).

- Name;
- Business/company name & VAT Registration;
- Job title;
- Contact information such as postal & email addresses and telephone numbers;
- Financial information such as credit / debit card numbers;
- IP Address & Locality for analytical/security purposes;
- Operating System & Browser type for system monitoring and debugging;
- Referring Site & Onsite activity URLs for analytical purposes.

3. How Do We Use Your Data?

All personal data is processed and stored securely, for no longer than is necessary in light of the reason for which it was first collected. We will comply with our obligations and safeguard your rights under the GDPR at all times. For more details on security, see section 7 below.

Our use of your personal data will always have a lawful basis, either because it is necessary for our performance of a contract with you, because you have consented to our use of your personal data, or because it is in our legitimate interests. Specifically, we may use your data for the following purposes:

- Providing and managing your Account;
- Providing and managing your access to Our Site;
- Supplying Our products and/or services to you (please note that We require your personal data in order to enter into a contract with you);]
- Replying to emails from you

Your information will be held indefinitely but you have the right to withdraw your consent to us using your personal data at any time, and to request that we delete it.

Requests for information to helpdeskuk@micross.com.

4. How and Where Do We Store Your Data?

We only keep your personal data for as long as We need to in order to use it as described above in section 6, and/or for as long as We have your permission to keep it. Your data will only be stored in the UK.

5. Do We Share Your Data?

We will not share any of your data with any third parties for any purposes.

In certain circumstances, We may be legally required to share certain data held by Us, which may include your personal data, for example, where We are involved in legal proceedings, where We are complying with legal obligations, a court order, or a governmental authority.]

We may share your data with other companies in Our group for Sales reporting and marketing.

We may sometimes contract with third parties to supply services to you on Our behalf. These may include payment processing and delivery of goods. In some cases, the third parties may require access to some or all of your data. Where any of your data is required for such a purpose, We will take all reasonable steps to ensure that your data will be handled safely, securely, and in accordance with your rights, Our obligations, and the obligations of the third party under the law.

6. What Happens If Our Business Changes Hands?

We may, from time to time, expand or reduce Our business and this may involve the sale and/or the transfer of control of all or part of Our business. Any personal data that you have provided will, where it is relevant to any part of Our business that is being transferred, be transferred along with that part and the new owner or newly controlling party will, under the terms of this Privacy Policy, be permitted to use that data only for the same purposes for which it was originally collected by Us. In the event that any of your data is to be transferred in such a manner, you will not be contacted in advance and informed of the changes.

7. How Can You Control Your Data?

In addition to your rights under the GDPR, set out in section 4, when] **OR** [When] you submit personal data via Our Site, you may be given options to restrict Our use of your data. In particular, We aim to give you strong controls on Our use of your data for direct marketing purposes (including the ability to opt-out of receiving emails from Us which you may do by unsubscribing using the links provided in Our emails and at the point of providing your details and by managing your Account.

8. Your Right to Withhold Information

You may access certain areas of Our Site without providing any data at all. However, to use all features and functions available on Our Site you may be required to submit or allow for the collection of certain data.

9. How Can You Access Your Data?

Upon your request, We will provide you with access to your personal information (where such data is held). Under the GDPR, no fee is payable and We will provide any and all information in response to your request free of charge. Any requests should be made using the details in the “Contacting Us” section below.

10. Changes to Our Privacy Policy

From time to time we may change this Privacy Policy from time to time (for example, if the law changes) and any changes will be immediately posted onto our site. Accordingly we encourage you to periodically review this Policy to remain informed about how we collect and protect your personal information. Your continued use of our website constitutes your acceptance of the collection, use and disclosure of your personal information to the extent outlined in this Privacy Statement.

11. Contacting Us

If you have any questions about Our Site or this Privacy Policy, please contact Us by email at helpdeskuk@micross.com, by telephone on 01603 788967, or by post at 2 Hellesdon Park Road, Drayton High road, Norwich, Norfolk NR6 5DR.

12. Cookie Policy

To continue to use this service, EU and ICO rules now require your acceptance of our ‘cookies’ which, as for all modern online services, are used for the proper functioning, activity data and ongoing developments of this service, in accordance with the Terms of Use. Cookies are set and your continued use is deemed as acceptance (required for each domain used by this service).

(Note: you may remove the cookies at any time with your browser settings, but if you choose to do so this service may not function properly and you should discontinue your use of it.)